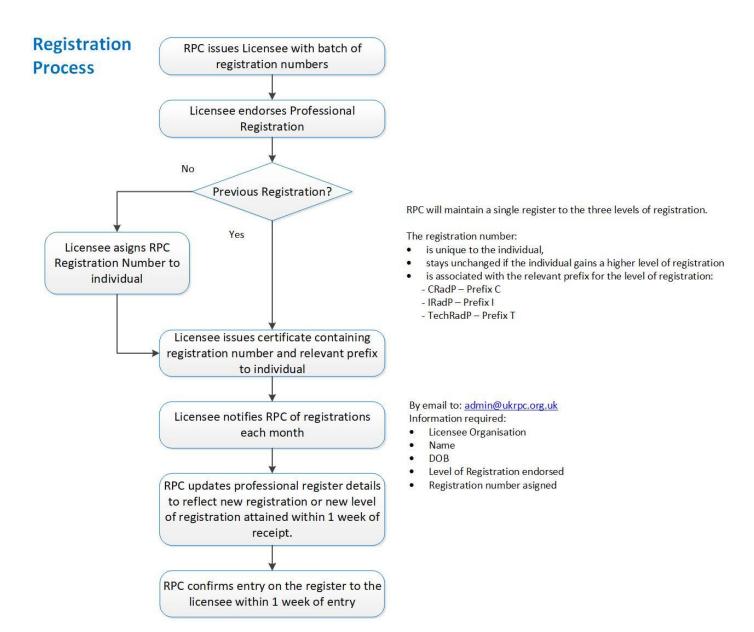


Operation of the Register



Maintenance of the Register

Licensee notifies RPC of individual(s) to be removed from the register

RPC removes individual(s) from the register forthwith when notified to do so by the licensee

RPC confirms removal of the individual from the register to the licensee within 1 week of removal

By email to: admin@ukrpc.org.uk

Information required:

- Licensee Organisation
- Name
- DOB
- Registration number
- Reason for removal from the register (e.g. confirmed breach of Code of Conduct, failure to comply with the Licensee's CPD procedure etc)

Version 1.0 RPC/regprocessflow Issued: April 2020 Review: April	1 2023
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